



PERYER CONSTRUCTION WGTN LIMITED

Registered Master Builders

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11TH March 2020

NOTICE TO - ALL STAFF AND CONTRACTORS

COVID-19 (CORONAVIRUS) RESPONSE

As you may be aware, there are now five confirmed cases of COVID-19 (novel coronavirus) reported in New Zealand. The Ministry of Health has stated that the likelihood of community outbreak, linked to these cases is low. Maintaining good health measures is the key to preventing further spread of the virus.

Peryer Construction are initiating prevention measures until further notice. These include: increased cleaning and sanitisation of public areas and, availability of hand sanitisers in common areas.

We have also implemented the following additional measures:

- Adopting a zero-tolerance approach to sickness on our sites or in the office – if a staff member is unwell, we ask that they stay home until they recover and that they keep in regular communication with the office. We also ask contractors to do the same, that is, not attend any of our sites or offices until they fully recover.
- Ongoing advice and communication regarding good hygiene practices.
- We are offering our staff fully-funded influenza vaccinations to help protect everyone's immunity. We strongly suggest staff take up the offer and contractors should look to follow suit.
- We ask that you notify Peryer Construction's office immediately (Wellington 04 527-8274) if anyone of your employees, or their family members contract the virus or if they have been in contact with anyone who has contracted the virus. We will decide at management level the appropriate steps and communications in this regard.

The World Health Organisation (WHO) has released some workplace guidance, which we recommend you review and follow.

Thank you for your understanding and continued cooperation.

Yours faithfully,

PERYER CONSTRUCTION WGTN LTD

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