



PERYER CONSTRUCTION WGTN LTD

Health Notice | Update – COVID-19 (Coronavirus Global Pandemic)

Management Plan

PCWL have the Health & Safety and well-being of our people as its highest priority and therefore we are closely monitoring the situation and implementing planning and procedures in accordance with NZ Government and Ministry of Health guidelines and recommendations.

The following guidelines are in place and being encouraged across all our workplaces:

- Information to assist our employees recognise the symptoms of COVID-19 – being: **Dry cough, fever, sore throat or shortness of breath**
- Personnel encouraged to stay home if they are sick or unwell, or who have been in contact with anyone showing recognised signs of COVID-19. Recommend and support personnel to have flu vaccination (if eligible).
- Any person returning to NZ from overseas travel must complete 14-days self-isolation procedures
- Information on continued good hygiene practices by all personnel - **Cover your mouth and nose with a tissue when you cough OR sneeze into your elbow, wash & dry hands often using soap, stay away from others when you are sick, avoid touching your face**
- To avoid close personal contact, handshaking and cultural greetings have been discouraged with social distancing recommended: maintain 1-2m distance from each other
- Keep any essential meetings or PCG meetings to Key Personnel – 4 persons max.
To avoid direct contact, promote use of remote technology i.e. Phone & Video conferencing
- Essential workers and critical visitors (Councils/Consultants etc) only permitted on site
- No functions involving the sharing of food or large group gatherings - until further notice.
- Increased awareness and cleaning practices across all workplaces, disinfect of shared surfaces, handrails, door handles. Check of washing facilities, additional Hand sanitiser or soap being supplied to all workplaces
- Warning Signage at door entries to all workplaces (offices & site) – displaying symptoms & risk
- Toolbox talk/information and support will continue throughout the COVID-19 crisis.
- Site Inductions have been amended to include COVID-19 awareness, risks and controls.
- **COVID-19 Declaration Forms** distributed to all sites for all attendees/visitors to complete
- Stagger lunch/smoko breaks to avoid over-crowding and assist with social distancing practices
- Everyone to maintain high vigilance of unwell people & ensure people are complying with the above guidelines.
- **Please remain calm and focused.** We must all work together to stay safe and minimise the spread of the Coronavirus. Planning is in place, we are prepared, so please protect yourself first, then help your fellow workmates and family as we try to support each other through this unprecedented global pandemic.

**Please DO NOT ATTEND a PCWL Workplace if you are feeling unwell or exhibiting flu like symptoms.
If you have any concerns about being in contact with, or are carrying Coronavirus, please call:
HEALTHLINE 0800 358 5453 and immediately notify PCWL MANAGEMENT 04 5278 274**